Research Scholar

Rules and Regulations

(Based on Direction 07 of 2026 issued by

RTM Nagpur University)

Session 2025-26

Yeshwantrao Chavan College of Engineering
(Autonomous Institution Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University)
Hingna Road, Wanadongri, Nagpur.

Preamble

Institute offers PhD programs in various engineering branches. The broad objective of these Ph.D. programs is to headway towards the expanding boundaries of knowledge and to support research activity relevant to the present social and economic objectives of the country. These regulations are prepared to enhance the contribution of PhD scholars to the intellectual development and academic success of PhD scholars and the institute. These rules and regulations are meant to encourage stake holders to examine their PhD programs and to specify their own policies and procedures, all while upholding academic excellence. These rules and regulations shall govern all Ph.D. programs in Yeshwantrao Chavan College of Engineering, Nagpur (An autonomous Institute affiliated to RTM Nagpur University, Nagpur). These rules and regulations supersede all previous relevant rules and regulations. These rules and regulations are as per Direction 7 of 2026 of RTMNU, Nagpur.

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IMPORTANT COMMITTEES

SN.	NAME OF COMMITTEE	SCOPE	MEMBERS
1.	Research Advisory Committee (RAC)	Department Level Research Centre	Refer to Section 12 of Direction 7 of 2026 of RTMNU
2.	Research Centre Committee (RCC)	Institute Level Committee	Chairman: Dean R and D Members: All the Research Centre (RC) Coordinators
3.	Research & Recognition Committee (RRC)	University Level	Refer to Section 4(m) of Direction 38 of 2024 of RTMNU

1.0 Research Centre Guidelines

1.1 Admission Guidelines

The Research Centre admission criteria shall be governed by ***Direction 7 of 2026 of RTMNU*** issued by the Rashtrasant Tukadoji Maharaj Nagpur University Nagpur and other directions issued by the university from time to time. The direction is regarding eligibility criteria and procedure for registration of candidates

1. List of **available guides, vacancies under** them and **respective areas** of research shall be notified on the college website www.ycce.edu. A **call** for intents for pursuing research shall also be put on this web site by Dean R&D.
2. Interested candidates shall submit their intent form through email to phd_admission@ycce.edu, using the intent format available on website.
3. Eligible candidates will be required to appear personally for discussions with the Research Advisory Committee (**RAC**). The committee shall **allocate supervisors** to deserving candidates based upon availability of seats, area of research proposed and expertise of supervisors available and note the allotment as per **Format RC-1** attached in the Appendix-A.
4. After allotment of guides, PhD scholar has to complete the Pre-PhD course work of 12 credits within a span of one year which may be extended for further by six months by the Head of Research institute.
5. The credit assigned to Pre Ph.D. – Course Work will be of 12 credits. A minimum of 6 credits shall be assigned to one or more courses on Research Methodology, which could cover areas such as quantitative methods, computer applications, research ethics and review of public research in the relevant field, training, field works etc. Other course work shall be of advanced level preparing the students for PhD degree. (Refer Annexure – III of Direction 7 of 2026 of RTMNU and related guidelines issued for more details).
6. Candidates may complete their part of course work i.e. on Research Methodology, before taking admission.
7. After allotment of supervisor, during the course work completion, selected candidates shall **finalize the title of research with synopsis** in consultation with the supervisor allotted.
8. After earnings of 6 credits on Research Methodology, the candidate is required to deliver a **pre-registration seminar** before the Research Advisory committee (RAC) for the purpose to evaluate the suitability of the topic to pursue research in the

proposed area. Date of such pre-registration seminar shall be notified on the departmental notice board.

9. If the RAC recommends corrections / modifications, the candidate shall make corrections / modifications suggested by the RAC. The candidate shall discuss these modifications with RAC members. Only on the approval of RAC such candidate shall be permitted to complete other formalities.
10. On approval by the Research Advisory committee (RAC) in proforma **RC-2**, the candidate shall be permitted to complete the registration formalities of RTMNU.
11. Candidates can proceed for PhD title registration at university (submission of synopsis to RTM Nagpur University through online mode by paying the requisite fees and uploading the necessary documents and later submitting the hardcopy in person to PhD Cell office) after completion of at least 6 credits of Research Methodology and approval of title and synopsis from RAC.
12. If the applicant is a working professional, then '**NO OBJECTION CERTIFICATE'** from the employer should be submitted along with the application form.
13. Applicant shall submit the printed copy of the following online application forms duly filled-in along with relevant enclosures to the concerned Head of the Department, Yeshwantrao Chavan College of Engineering, Nagpur for verification.
    a. Admission form of YCCE (online)
    b. Registration form of RTMNU (online)
14. Fees finalized by the management shall be applicable to all scholars. Applicable fees shall be paid in the form of online mode or demand draft in favor of the "Principal, YCCE", shall be submitted along with the application form, the coordinator shall issue payment slip (**RC-3**).

Details for Online Submission of fees (NEFT/RTGS) :-

Name of Account Holder : - "The Principal , Yeshwantrao Chavan College of Engineering"

Bank Name : - Tirupati Urban Cooperative Bank Ltd.

Account Number : - 007002100000459

IFSC Code : - HDFC0CTUB07

15. **YCCE admission form and copy of fee payment receipt will be submitted to accounts office and the file of admitted student will be maintained by Departmental Research Coordinator.**
16. Applicant shall pay separately the prescribed **fees of RTM Nagpur University**.
17. **After verification of printed forms, relevant documents and payment of fees candidate will take signature of Principal and submit the PhD registration form to the university before the due date.**

18. If selected candidates do not report for admission within prescribed time frame, waiting list will be operated.

1.2 Post Admission Activities

1. After approval of registration by the RTM Nagpur university, the candidate shall be referred as a **scholar registered for Ph.D**. with the **RTM Nagpur university** with place of research as Yeshwantrao Chavan College of Engineering, Nagpur
2. All applicants are advised to visit the University website regularly; any discrepancy pointed out by the university regarding registration shall be addressed by the applicant within stipulated time.
3. The applicant shall be governed by the **Rules, Statutes, Directions and Guidelines issued by the RTM Nagpur university** from time to time and directives of the college.
4. PhD scholar shall appear before the Research Advisory Committee once in every six months after his/her registration for PhD program to RTMNU to showcase the research work carried out in past six months and to receive the further guidance from RAC.
5. In case the candidate **is unable to deliver** the seminar for any genuine reason, he should inform the **RC coordinator** in advance. If the scholar remains absent in **more than two consecutive seminars** (for whatever reason), then the **registration** of the candidate shall be **cancelled** by the research center, and no further claims on the registration shall be entertained.
6. It will be mandatory for the scholar to put his affiliation as "**Research Scholar**, Yeshwantrao Chavan College of Engineering, Nagpur in all **publications** based on research to be carried out with YCCE as research Centre. Before submitting any paper to conference or journal, the supervisor shall ensure that the **plagiarism check** is done.
7. The scholar shall submit **six monthly progress reports** in the prescribed format (**RC-4**) at least **5 days prior** to delivering a progress seminar.
8. The scholar shall appear before the Research Advisory Committee once in **every six months** after his /her registration for PhD programme to make **presentation** of the progress of his/her work for evaluation and further guidance, according to the schedule given by the research center. The **recommendation**s of the Research Advisory committee (**RAC**) shall be considered while forwarding the progress report to RTM Nagpur University/ Controller of Examination (CoE) of YCCE. This report must be submitted to CoE within one month period from the date of conduction of progress seminar.

9. **Presence of Guide shall be mandatory in the progress seminars.**
10. Submission of progress reports to Controller of Examination, YCCE through Head of Department /Research Center Coordinator within a period of **one month** from the date of presentation of the progress report will be the responsibility of the scholar.
11. Research Center coordinator shall compile information of progress seminar in proforma RC-5.
12. Scholar shall pay semester **fees** prescribed by the college in the form of online mode or through demand draft in favor of the "Principal, YCCE". The fees should be paid in the months of **June** and **December** every year during the research period. For non-submission of fees in time, fine shall be imposed and may not be permitted for progress seminar.
13. The applicant shall be permitted to use **relevant research facilities** available in the college and **library facilities**.
14. Change of Supervisor, Duration of the program, Cancellation of Registration and its consequences, Redressal of grieviances shall be governed by the Direction 7 of 2026 of RTMNU or similar document from RTMNU from time to time.

1.3 Activities after completion of Research

1. PhD scholar (Full time/Part time) shall be allowed to submit the thesis only 36 months after the date of admission.
2. All full time sponsored registered scholars must publish at least **two international conference papers in a WOS/SCOPUS indexed conference** and **two International journal papers out of which one must be in SCI indexed journal and one SCI/SCOPUS/WoS indexed journal.**
3. All full time non-sponsored and Part time scholars must publish **two international conference papers in a WOS/SCOPUS indexed conference and two International journal papers in SCI/SCOPUS/WoS indexed journal.**
4. **Out of Two Journal Papers at least one research paper should be in Quartile Indexed Journal Rank of Q1-Q2 based on his/her research work for the PhD degree.**
5. **In all above research paper, names of non-contributing authors should not be included. Paper will not be considered as a part of research work if such a inclusions of names observed.**
6. In all research publications PhD scholar will be **a first author** and write his **affiliation as Research Scholar at Yeshwantrao Chavan College of Engineering** and his/her institute affiliation (if required), during their tenure as a research scholar and before delivering the pre-submission seminar.

7. If in research publications affiliation as research scholar is not mentioned then that publication will **not be considered** as a part of research work.
8. Well established process defined by publication research vertical of YCCE is to be followed by all PhD research scholars.

The scholar shall apply **for Pre-Submission seminar** through proforma RC-6 to the Head of the Department.

1. After reviewing information in RC-6 and ensuring publications as per section 1.3.1 or 1.3.2, HoD shall consult RAC members, and **decide the date and time of the Pre-Submission Seminar.**
2. Pre-submission seminar shall be conducted in the **presence of RAC and approved supervisors in the departmen**t. Presence of Guide & Co-Guide shall be mandatory in this seminar. Other research scholars, PG students and faculty shall be invited to attend the seminar.
3. Intimation of the seminar shall also be given to other departments, Dean (R&D) and Advisor (PhD).
4. The scholar shall give a **detailed presentation** on the research carried out after registration of title.
5. The **RAC** shall submit a report in **RC-7** proforma.
6. If minor corrections are suggested by the RAC, the scholar shall carry out these changes and present pre-submission seminar at a **suitable date**.
7. If the RAC is **not satisfied** with research work presented during pre-submission seminar, then the scholar shall carry out further research, for the period (not less than **three months**) decided by RAC and then shall re-apply for pre-submission seminar through RC-6 format.
8. On approval by the **RAC**, the scholar shall **complete college level formalities** including no dues certificate and plagiarism check of all relevant chapters of the thesis.
9. The scholar shall be permitted to submit **Summary Sheet / Thesis** to the University. Thesis submission should happen within three months from submission of summary report to the CoE, YCCE.
10. **Before submission of thesis to the college**, all the Ph.D. students shall submit the **soft copy of their thesis** to the **Chairperson** of the concerned Board of Studies in the college for **detecting plagiarism**. The Chairperson of concerned Board of Studies in the college shall issue the certificate of non-plagiarism through Turnitin or equivalent system of UGC to the candidate after processing the Ph.D. thesis. In any case plagiarism should not exceed 10% . For details please refer to section 20 and 21 of direction 11 provided by RTMNU.

11. The candidate shall submit the thesis to the Controller of Examination, YCCE only after he/she receives the Non- Plagiarism Certificate duly certified by the Head of Department/Chairman Board of Studies, as per section 20 of direction 11 given by RTMNU.
12. The scholar shall inform the research center coordinator about **post submission developments including date of thesis defense, University notification of award of degree and post submission publications.**

13. The scholar must adhere to the most recent format and guidelines for thesis writing provided by the research center.

2.0 **Coordination of Research Centre Activities**

For smooth working of the functioning of Research Centre Activities, various committees shall function. Details of functioning of these committees and coordinator are given below:

2.1 **Research Centre Committee (RCC)**

The committee of all RC coordinators as members, Advisor (PhD) and with the Dean R&D as chairman shall be the Research Centre Committee. The RCC shall take all steps in streamlining research centre activities, including framing and revising guidelines, counseling of scholars, framing calendar for research center activities and updating records of scholars and all the departmental research centers across the institute. The committee shall review progress of the research centre activities twice a year.

2.2 **Research Advisory Committee (RAC)**

Research Advisory Committees (RAC) shall be constituted in all departments in line with the Direction 7 of 2026 issued by the University. This shall consist of:

a. Principal – Chairman (He may nominate suitable senior supervisor for the meetings)
b. Two research supervisors from six members nominated by the Vice Chancellor. Presence of minimum one member is must - Members
c. Recognized Supervisor of the Ph.D. Scholar – Member

In addition to the above members, the Chairman of RAC can co-opt additional members who are approved supervisors in relevant subjects for the smooth working of the activities at the research center.

Head of the department shall coordinate meetings of Research Supervisor Allocation Committee (RSAC). The RSAC shall allocate supervisors to deserving candidates.

Since the committee is required to give valid inputs to candidates, all approved supervisors shall attend the meetings of committee.

2.3 **Research Center (RC) Coordinator**

RC Coordinator shall be a senior faculty member with Ph D, nominated by the HoD for smooth coordination of research centre activities pertaining to the department. Coordinator shall maintain records of research scholars, arrange and intimate the schedule of PhD progress seminars, pre-submission seminars, etc. to the RAC members

and remind scholars of any shortfalls in documents required to be submitted to the department (RC), and shall compile information related to research scholars required by college/department from time to time.

2.4 **Indiscipline Behavior and misconduct of Scholars:**

The following acts shall be considered as indiscipline behavior /misconduct of the research scholars in addition to the acts described in the section 18 of Direction 6 of 2021. In all such cases the action shall be initiated against such scholars as per the provisions of the direction.

1) Not reporting to the six-monthly progress seminar without intimation.
2) Not reporting to the guide even once during every six month (if reported by guide).
3) Publishing research work without the permission of the supervisor(s).
4) Publishing the plagiarised documents related to his/her PhD work to any publishers.
5) Applying for the patent or copyrights based on the research work without informing the supervisor and the research center.
6) Not submitting the copies of required documents like six monthly progress reports, relevant RC formats, copies of the research work published, etc. to the RC coordinator in due time.

2.5 Ethics to be followed during the PhD Work:-

a. No publication of PhD work without knowledge of the Supervisor.
b. To mention the Name of Research Center in every publication.
c. Proper citation of previous researcher work in the publication.
d. Plagiarism percentage from single research paper should not be more than 3% and overall plagiarism in the research paper within 10-15% from authorized software of YCCE.
e. In Research publications preferably names of Research Scholar and Supervisor/s only should be mentioned. Only in special circumstances/support additional names may be included. Permission of Supervisor for inclusion of additional names is mandatory.
f. Before thesis submission plagiarism check is must.
g. Same Research work/paper should not be submitted to multiple publication house. Only after rejection from one publication house it should be submitted to other publication house.

3.0 Coursework details

The coursework to be undertaken by the research scholars after admission shall be as per the section 9(c) and Annexure III of Direction 7 of 2026 and the related guidelines issued by the RTM Nagpur University .

A. Research Methodology Course Work (6 Credits)

Annexure-III (A)
Course Detail – Faculty Wise

A. Faculty of Science and Technology

Type	SN	Course Name	Course Code	Course Duration	Credits	To be conducted by
A	1	Research Methodology *OR*		12 Week	3	NPTEL/SWAYAM
		Qualitative Research Methods		12 Week	3	NPTEL/SWAYAM
	2	Introduction to Research *OR*		08 Week	2	NPTEL/SWAYAM
		Roadmap for Patent Creation		08 Week	2	NPTEL/SWAYAM
	3	Introduction to Professional Scientific Communication *OR*		04 Week	1	NPTEL/SWAYAM
		Patent Drafting for Beginners *OR*		04 Week	1	NPTEL/SWAYAM
		Effective Writing		04 Week	1	NPTEL/SWAYAM
B	4	Seminar		Based on Literature Search/Research Topic	2	Place of research
C	5	Subject Specific Course(s)		To be decided by Head Place of Research (on/off line)	4	Place of research

www.nptel.ac.in www.swayam.gov.in

**Note: Appropriate course conducted by SWAYAM/NPTEL on Research Methodology with similar credits related to the subject of the student and approved by the supervisor and the Head of the Research Centre.*

1. This course work worth 6 credits (One course from each S.N. course i.e 3 +2+1 = 6) is completely in online mode by using portal of SWAYAM/NPTEL.
2. The Scheme of Examination and Teaching in case of online courses is prescribed by the SWAYAM/NPTEL. One needs to register on the portal for the courses.
3. Annexure-I prescribes faculty wise list of courses with internal choice (s).
4. SWAYAM/NPTEL platform is indigenously developed by seven IITs and IISc together under the umbrella of Ministry of Education, Govt. of India. Website address of NPTEL is www.nptel.ac.in and SWAYAM has its website address as swayam.gov.in.
5. SWAYAM-NPTEL platform has its own assessment system consisting of CIE* (25 marks) and SEE# (75 marks). For successful completion, min. 10 marks in CIE and 30 in SEE are required. SEE is a proctored exam which is conducted at designated centres at national level. Nagpur is one of such centres for SWAYAM-NPTEL exam. But for PhD course work completion,

candidate should score min. 55% marks (50% in case of reserve category) as given in the direction.

6. SWAYAM-NPTEL charges fee of Rs. 1000/- (500/- for SC/ST) for conducting proctored examination and certification.

**CIE: Continuous Internal Evaluation #SEE: Semester End Examination (Proctored Exam)*

B. Seminar (2 Credits)

1. Candidates are expected to deliver a presentation based on the literature survey/research topic. This presentation will be of 100 marks.
2. Format Literature Review-1 (LR-1), given in the annexure is to be used for presentation.
3. The presentation is to be made before the Research Advisory Committee (RAC), preferably during first progress seminar.
4. Minimum 25 relevant research papers from refereed journals must be elaborated in the presentation on literature survey.
5. Following Rubrics table shall be used for the evaluation of candidate:

Name of Place of Research:						
Department/Branch:						
SN	Name of Candidate	Registration no.	Parameters			
			Contents 30	Quality of References 50	Communication 20	Total 100

C. **Program/Deptt. Specific Courses (4 Credits)**

1. These courses worth 4 credits are to be selected in consultation with the supervisor(s). Courses of NPTEL in online mode are to be selected.
2. Single course of 4 credits (60 hrs) or two courses each of 2 credits (30 hrs) may be offered.
3. Score cards/marklists of the completed courses must be submitted to the research center coordinator of respective department in the prescribed format for further submission to Controller of Examination (CoE) office for publication of result.

D. General Guidelines:

1. PhD scholars have to be submit the Registration form in every semester to MIS office with mention of courses written in the registration form.
2. The entire Pre Ph.D.- Course Work will be carried out under the guidance and monitoring of Head, Place of Research & Supervisors.
3. Head, Place of Research shall appoint a coordinator to look after day-to-day activities.
4. The Place of Research Work shall provide necessary infrastructure for conducting course work viz. the well-equipped classroom, computing facility, library, etc.
5. For the completion of course work candidate must score 55% marks or equivalent grade (see Annexure-II) in the examination of concerned course work.
6. The letter certifying the final score card must be signed by the supervisor & co-supervisor (if any) and shall be forwarded along with the attested copies of score cards obtained online (SWAYAM/NPTEL) and offline, by the Head, Place of Research to the PhD Cell of University. Refer Annexure-III for the format of final certificate.
7. Place of research shall maintain all the records of Pre PhD – Course Work for future reference.
8. @ The term "final" is used because the candidate is going to receive course wise certificates (online), taking all such certificates into consideration, final certificate worth 12 credits will be issued by Head, Place of Research.

On completion of the NPTEL coursework all candidates shall deposit copy of the mark sheets and certificates to the coordinator.

After earning all the credits, Head, Place of Research will issue the Statement of Marks in the following format:-

Annexure - III

RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

Statement of Marks

(Pre – Ph.D. Course Work – Academic Session 20----20----)

Name of Candidate: ---------- Roll Number: ----------

SN	Course Name	Course Code	Total Marks	Marks Obtained	Grade/GP	Credits	Remarks/ GPV
A	Research Methodology	PDCWST1	75			3	PASS/FAIL
		PDCWST2	50			2	
		PDCWST3	25			1	
B	Seminar	PDCWST4	50			2	
C	Program Specific Course	PDCWST5	50			2	
		PDCWST6	50			2	
Total			**300**			**12**	

- 1 credit is equal to 25 marks.

Aggregate Percentage: ----------

Supervisor **Co-Supervisor** **Head, Place of Research**

Grade Conversion Table

Sr. No.	Letter Grade	Grade Point	Range of Marks obtained out of 100 or equivalent fraction	Performance
1	O	10	Above 90 upto 100	Outstanding
2	A+	9	Above 80 upto 90	Excellent
3	A	8	Above 70 upto 80	Very Good
4	B+	7	Above 60 upto 70	Good
5	B	6	55 to 60	Pass
6	F	0	Below 55	Fail
7	AB	0	Absent	Absent

Appendix –A

Research center formats

Literature Review-1 (LR-1)

Review report from _____ to _____ (mention dates)

Name of Scholar:

Name of Guide:

Topic of Research:

Department:

S.N	Authors, title of paper, Details of journal/conference, page nos	Important findings	Linkage to objectives of research undertaken by the scholar

Remarks of the Guide:

Date and Signature of Guide

RC-1

Yeshwantrao Chavan College of Engineering, Nagpur

Supervisor Allocation

Name of Department:

Date:

Ph.D.

S.N.	Name of Scholar	Name of Supervisor allotted	Signature of Supervisor Allotted	Tentative Title of Research

Names and Signatures of RAC Members

RC-2

Yeshwantrao Chavan College of Engineering, Nagpur

Pre-Registration Seminars

Name of Department:

Term : Jan/July 20xx to June/Dec 20xx

Ph.D.

S.N.	Name of Scholar	Name of Guide / Co-Guide	Title of Research	Signature of Guide /Co-Guide	Remarks (Approved / Approved with corrections / Not Approved

Note: To be used as landscape

Names and Signs of RAC Members

Date

Forwarded to the Head of the Department.

RC-3

Yeshwantrao Chavan College of Engineering, Nagpur

Slip for payment of fees

Ph.D.
New Admission

Name of Scholar :

MGI/Non MGI :

Department :

Total Fees Due

Term	Amount
Registration	
Term Fee	
Total Amount	

Date :

Name and Signature of Coordinator

RC-4

YCCE Progress Report Format

Name of the Department:
Progress report period From :Jan/July 20xx to :June/Dec 20xx

Name of the Research Scholar	
Name of Research Supervisor	
Name of Co-Supervisor	
Date of Registration for Ph.D. Degree	
Title of Research work	
Date of Previous Six monthly Seminar Delivered	
Details of Current Seminar (Attach copy of presentation)	Date:
No. of Papers published since last progress Seminar (Attach Copies of all papers)	
No. of Papers published since the Date of Registration	

Meeting Details of PhD Scholar with guide on fortnight basis

S.N.	Date	Mode of Meeting (Online/Offline)	Discussion points	Outcome expected
1				
2				
3				
:				
:				
12				

Signature of Scholar
Date:

Remarks by RAC:

_____

_____

_____

_____

SN	Name of RAC Member	Signature
1		
2		
3		

Names and signature of RAC members

RC-5

Yeshwantrao Chavan College of Engineering, Nagpur

Six- monthly Progress Seminars

Name of Department:

Term : January 20.. – July 20.. /July 20.. – January 20..

Ph.D.

	Name of Scholar	Date of Registration	Seminar No.	Name of Guide	Signature of Scholar	Signature of Guide/ Co-Guide/ Faculty Advisor	Progress Satisfactory / Unsatisfactory	Special Instructions to Scholar (If Any)

Note: to be used as landscape

Names and Signatures of Members of RAC

Date

RC - 6

To

The Director R&D

Yeshwantrao Chavan College of Engineering

Nagpur

Sub: Pre-submission Seminar of Mr./Ms_____

Dear Sir

I have been working for Research work on _____(title of thesis) in the department of _____, Yeshwantrao Chavan College of Engineering, Nagpur. The date of registration is _____.

My guide is satisfied with the research output and considers the work to be sufficient enough for submission of thesis to the University. My progress details are given in the attached sheet.

I request you to arrange a Pre-submission seminar as per the college guidelines.

I will prefer _____ dates for the seminar.

Date:

(Name and signature of the scholar)

Consent by the Guide, Co-Guide :

Signature of Guide Signature of Co- Guide

Progress Sheet

(To be submitted alongwith request for conducting pre-submission seminar. Attach copies of all the papers published and the proof related to indexing as mentioned.)

Publication Details		
IJ/IC/ NJ/NC	(Include title, names of co-authors, Journal/Conference Details, Page nos., Indexing Information)	Indexing Information (SCOPUS/ SCI/WOS/ UGC)
Dates on which Progress Seminars were Delivered		
1st		
2nd		
3rd		
4th		
5th		
6th		
Details of Credit Courses Completed (Attach Certificates)		
Any other information		

(Scholar Name & sign) **(Guide Name & Sign)**

RC - 7

Yeshwantrao Chavan College of Engineering, Nagpur

Report of Pre-submission Seminar

Name of Scholar:

Title of Thesis :

Name of Guide:

Department:

The Departmental Research Committee attended the Pre-Submission seminar delivered by the scholar, reviewed his/her publications and other contributions. The committee unanimously decides

	To permit the scholar submission of Summary Sheet / Thesis
	That minor corrections / additions are necessary before submission
	Rejects the submission of thesis at this time

(The RAC is expected to tick in the box)

Name	Designation	Signature
	Chairman	
	Member-1	
	Member-2	
	Member-3	

Names and signatures of RAC Members with date

RC-8

Format for compilation of progress information of registered scholars

(To be compiled by RC Coordinator after Six Monthly Progress Seminars)

Name of Department:

Progress Report for Jan/July 20xx to Jun/Dec 20xx

SN.	Name of Scholar	Date of Progres Seminar	Number of Publications during last six months				Indexing Information (*SCI / SCOPUS /WOS/ UGC*)
			IJ			NC	
1.							

Name & Signature of coordinator with date:

Name & Signature of HoD

RC – 9

Proforma for course work completion

Name of Scholar:

Name of Guide:

Name of Department:

Date of admission in YCCE:

Date of Registration of scholar:

Details of course work

Activity	Details of activity	Remarks if any
Literature Review	*(Mention no. of papers reviewed.)*	
Mandatory course work by the University	*(attach certificates if any)*	
Course work on Research Methodology	*(Give details of programmes attended, attach certificates if any)*	
Course work on Quantitative Methods of Computer Applications	*(Give details of programmes attended, attach certificates if any)*	
Progress seminars delivered	*(Give details including dates of progress seminars)*	
Any other activity	*(Give details of any other activity which can be treated as part of course work)*	

Certified that the above information is true to the best of my knowledge.

Date: Name & Signature of Guide

Counter signature of Co-Guide

Signature of the scholar

Submitted to the Director R&D, YCCE

Through HoD _____ Dept.

RC – 10

Proforma for recommendation of submission of thesis

Name of Scholar:

Name of Guide:

Name of Department:

Date of admission in YCCE:

Date of Registration of scholar:

Details Activities

Activity	Details of activity	Remarks if any
Progress seminars delivered	*(Give details including dates of progress seminars)*	
Course work details	*(Give details of course work carried out as per relevant direction issued by the University)attach certificates*	
Research Centre Fees paid	Applicable Fees: Fees Paid : (Attach no dues certificate issued by the accounts section)	
Technical papers published	*Attach list of papers*	
Plagiarism Check on the thesis	*Attach Report from Anti plagiarism software*	
Departmental Research Center Formalities done		

Recommendation by Guide:

_____

Signature of Guide:

Forwarding remarks by HOD to Dean R and D:

_____ _____

Signature of Chairman RAC:

Recommendation by Director R and D:

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